Referencing Sources

Direct quotation:

- marked by quotation marks in text
- if quotations are **longer than three** lines: single space and indent left (1cm), quotation marks are **not** required

Example:

As the 'lunatic' who burned down Thornfield Hall, Michael Thorpe

indicates that

> the coarse assumption about madness, mingled with the racial prejudice inherent in the insistent suggestion that the 'fiery West Indian' place of Bertha's upbringing and her Creole blood are the essence of her lunacy: 'Her mother, the Creole, was both a madwoman and a drunkard!'[1]

- omissions are used in order to focus on the main clause of a quote
- marked by ellipsis points in square brackets: **[…]**

Example:

Jackson argues that "Ophelia's bedroom […] was for most of the time a literally empty space on the sound stage."[2]

Paraphrasing:

- re-interpreting ideas in one's own words
- marked by **"Cp./cp."** ("compare") in footnotes

Example:

It has been remarked that the first-person narrator seems all-too-much reliable in a novel which decidedly opposes strict Pentecostal hierarchies.[3]

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[1] Micheal Thorpe: "The Other Side: *Wide Sargasso Sea* and *Jane Eyre*." In: Jean Rhys, Judith Raskin (ed.): *Wide Sargasso Sea*. New York: W.W. Norton 1999. 174.

[2] Russell Jackson: "Hamlet's Worlds: Thoughts on Kenneth Branagh's *Hamlet* and the 'Competition'." In: Therese Fischer-Seidel and Friedrich-K. Unterweg: *Shakespeare: Text – Theatre – Film*. Düsseldorf: Droste 2001, 148.
[3] Cp. Rebecca O'Rourke: "Fingers in the Fruit Basket: A Feminist Reading of Jeanette Wintersons's *Oranges Are Not the Only Fruit*." In: Susan Sellers (ed.): *Feminist Criticism*. Toronto: University of Toronto Press 1991. 60.

Type of resource	Format in bibliography	Bibliography example	Format in footnotes	Footnote example
Monograph or primary source 1 author	Surname, first name. *Book title – italicized*. Series title and volume if applicable. Edition if not the first. Place of publication: publisher, publication year. - in alphabetical order	McWhirter, David. *Desire and Love in Henry James. A Study of the Late Novels.* Cambridge: Cambridge University Press 1989.	- **First reference**: First name, surname. *Book title – italicized.* Series title and volume if applicable. Edition if not the first. Place of publication: publisher, publication year, page number.	David McWhirter. *Desire and Love in Henry James. A Study of the Late Novels.* Cambridge: Cambridge University Press 1989, 273.
Monograph (or primary source) 2 to 3 authors	Surname, first name, first name surname and first name surname. *Book title – italicized*. Series title and volume if applicable. Edition if not the first. Place of publication: publisher publication year.	Cartelli, Thomas and Katherine Rowe. *New Wave Shakespeare on Screen*. Cambridge: Polity 2007.	**Following citations**: - Secondary sources: surname, page number. - Primary sources: *shortened title – italicized*, page number. (no acronym) - **Paraphrases** are marked by "Cp./cp." ("compare").	Proceed as above in first citation. Cartelli and Rowe, 35. McWhirter, 273. *Salesman*, 102. (**not** *DoS*) Cp. McWhirter, 273. Cp. *Salesman*, 93.

Type of resource	Format in bibliography	Bibliography example	Format in footnotes	Footnote example
Monograph 4 or more authors	Proceed as above. Four or more authors can be replaced by 'surname, first name **et al.**' ('et alius/alii'):	Benjamin, Walter et al. *Walter Benjamin: Selected Writings,* vol. II/2. Cambridge, Mass: Belknap 2005.	- Following references: Surname et al., page number.	Benjamin et al., 62.
Chapter / article in an edited volume	Surname, first name of the author of the chapter. "Title of chapter." **In**: Surname, first name of editor(s) of the book (ed./eds.). *Book title – italicized.* Series title and volume if applicable. Edition if not the first. Place of publication: publisher publication year. Page numbers.	James, William. "The Stream of Consciousness." **In**: Steinberg, Erwin R. (ed.). *The Stream-of-Consciousness Technique in the Modern Novel*. Port Washington, N.Y: Kennikat Press 1979. 42-45.	First name, surname of the author of the chapter. Proceed as in bibliography.	William James. "The Stream of Consciousness." **In**: Erwin R. Steinberg (ed.). *The Stream-of-Consciousness Technique in the Modern Novel*. Port Washington, N.Y: Kennikat Press 1979, 43.
Journal article	Surname, first name of the author of article. "Title of article." *Title of journal – italicized.* Volume and book number if applicable (publication year), page numbers.	Vees-Gulani, Susanne. "Hidden Order in the 'Stoppard Set': Chaos Theory in the Content and Structure of Tom Stoppard's *Arcadia*." *Modern Drama*. 42.3 (1999), 411-424.	First name, surname of the author of article. "Title of article." *Title of journal – italicized.* Volume and book number if applicable (publication year), page number.	Vees-Gulani, 417.

Type of resource	Format in bibliography	Bibliography example	Format in footnotes	Footnote/in text example
Films (DVD, Blu-ray, VHS)	Surname, first name of the director. *Title – italicized.* Special cut (Director's Cut, Final Cut, etc.) if applicable. Place of distribution: distribution company, year of distribution (of the version proper). Year of first publication must be given in parentheses.	Langton, Simon. *Pride and Prejudice* (Special Edition). UK: 2entertain 2009 (1995).	First name, surname. *Title – italicized.* Proceed as in bibliography. Time reference. - Following references: *Title – italicized*, time reference.	Simon Langton. *Pride and Prejudice* (Special Edition). UK: 2entertain 2009 (1995). 02:25:30. *Pride and Prejudice*, 01:45:00.
Websites	Surname, first name of the author. Entry date if applicable. "Title in quotation marks." <URL in angle brackets> (Access date in parentheses).	Israel, Mark. 29.09.1997. "The alt.usage.english. FAQ file." <http://www.cis.ohiostate.edu/hypertext/faq/usenet/alt-usage-english-faq/faq.html> (04.10.1997).	First name, surname. Proceed as in bibliography. - Following references: Surname, (access date in parentheses).	Israel, (04.10.1997).
Illustrations/tables	Illustration number: (artist if known). *Title – italicized.* Source. Page number in term paper.	Fig. 1: Lucas De Heere. *The Family of Henry VIII: An Allegory of the Tudor Succession.* <http://www.bbc.co.uk/arts/yourpaintings/paintings/the-family-of-henry-viii-an-allegory-of-the-tudor-116854> (20.05.2014), p. 15.	Illustration number: (artist if known). *Title – italicized.* If illustrations in text, the reference is provided underneath the illustration, not in footnotes!	Fig. 1: Lucas De Heere. *The Family of Henry VIII: An Allegory of the Tudor Succession.*

Type of reference	In-text format	In-text example	Format in footnotes	Footnote example
Verse (poetry)	Verses longer than one line are indented twice (2cm) and are single-spaced. Quotation marks are not required. - Following references: References in parentheses are provided at the end of the citation: (lines in Arabic numerals)	And now, with gleams of half-distinguished thought, With many recognitions dim and faint, And somewhat of a sad perplexity […]. (59-61)	First name, surname. *Book title – italicized.* Place of publication: publisher, publication year, line(s).	- First reference: William Wordsworth. *Tintern Abbey.* In: Stephen Gill (ed.). *William Wordsworth. The Major Works.* Oxford: Oxford University Press: 2008, 59-61.
Verse (drama)	Proceed as above. - Following references: As above (**Act** in Roman numerals. **Scene** in small Roman numerals. **Lines** in Arabic numerals).	[…] And by opposing end them. (III.i.56-60)	First name, surname. *Book title – italicized.* Place of publication: publisher, publication year, act (scene), line(s).	- First reference: William Shakespeare. *Hamlet.* In: Harold Jenkins (ed.). *The Arden Shakespeare.* London: Thomson Learning 2001, III.i.56-60.
Film	Film references should be as accurate as possible. Subtitles should not be mainly used as they do not always comply with the spoken text. Format: hour: minutes: seconds	This can be demonstrated by as simple a fact as a changed accent: "You know, my accent in the game was so thick; I could hardly understand myself," one of the players remarks.[1]	First name, surname. *Title – italicized.* Place of distribution: distribution company, year of distribution, time reference.	[1] David Cronenberg. *eXistenZ.* Canada: Alliance/Atlantis 1998, 1:24:45.